LANL RevCom Guide

Reviewer/USQ

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RevCom

RevCom is used in several installations, each with its own nomenclature for the RevCom roles.

Reviewer- Subject Matter Expert, Employee, User

Policy Point of Contact – Approval Coordinator, Technical Standards Manager

Writer – Author, Preparing Activity, Office of Primary Interest

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RevCom

You will receive notification from RevCom (support@doxcelerate.com) that you have been assigned to review a document

RevCom: Reviewer ASSIGNMENT / UPDATE - USQ/USI Review - P101-26 (Rev 5), Welding, Cutting, and ...

S support@doxcelerate.com
To ○ Patricia Greeson

Mon 6/29/2020 11:37 AM

RevCom Activity

You have been assigned the following RevCom activity for LANL by Doxcelerate Support (support@doxcelerate.com) of RevCom-Support.
Activity: USQ/USI Review
Document: P101-26 (Rev 5), Welding, Cutting, and Other Spark- or Flame-Producing Operations
Subject Area(s): None selected.
Your Due Date: 07/13/2020

The Document Number and Title and your Due Date

****
Special information added here

****

FYI- The following Reviewers are also assigned by RevCom-Support:
patricia@doxcelerate.com

Other assigned Reviewers

This email is generated by the RevCom system.

Where to login

Contact RevCom Technical support by email at support@doxcelerate.com.
Login to RevCom at https://lanl.revcom.doxcelerate.com/login.jsp (use Firefox browser). Find user guides at:
https://support.doxcelerate.com/lanl/revcom

Link to add this document due date to your own calendar: https://lanl.revcom.doxcelerate.com/calendarLink.jsp?
A=11051&U=patricia@doxcelerate.com&R=User_SmeCommentator&S=calendarLink.jsp&docType.oop=37338881&doc.oo
p=1285985793

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RevCom

Login

Reviewers/USQs login at
https://lanl.revcom.doxcelerate.com/login.jsp

Select Reviewers/USQs

RevCom: Choose your role to login

Reviewers/USQs

Review and comment on draft documents.

PPOCs

Review and consolidate comments from your organization.

Writers

Respond to reviewer comments.

Reviewers do not need passwords. Use your official email address

Reviewer Login

Username or email address

reviewer@lanl.gov
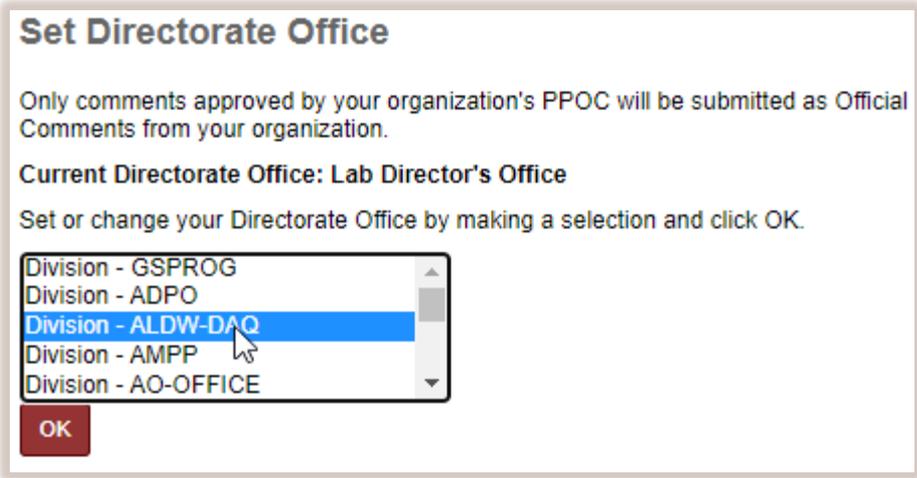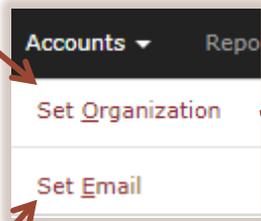
Login

Return to RevCom

After **30 minutes of inactivity,** the RevCom system will timeout and you will be automatically logged out. **Please save often.**

TAKE NOTE:
RevCom will close your session for inactivity

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Organization/Address Changes

Users who change organizations or whose email addresses change can update the information in the Accounts menu.

To change your organization, click on Accounts -> Set Organization and choose your organization from the menu provided. Click OK.

Accounts ▾   Repo

Set Organization

Set Email

Set Directorate Office

Only comments approved by your organization's PPOC will be submitted as Official Comments from your organization.

Current Directorate Office: Lab Director's Office

Set or change your Directorate Office by making a selection and click OK.

Division - GSPROG
Division - ADPO
Division - ALDW-DAQ
Division - AMPP
Division - AO-OFFICE

OK

To change your email address, click on Accounts -> Set Email and enter your new email address in the window provided. Click Update.

Set Email

Email:

patricia@doxcelerate.com

Update

Cancel

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Assigned Reviews

Documents open for review are displayed when you login. Documents assigned to you are in color. Unassigned reviews are in gray. You *can* comment on unassigned documents. Select a document for review.

The striped bar displays when the document is no longer open for review. Authors are responding to comments.

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Add Comments

Your deadline is shown below Section List

Select a section to review. Click on Add Comment to enter your comments about the *preceding* paragraphs

Section List

Your comments are due to RevCom-Support by 07/13/2020.

Submit

Click the "Submit" button when you have completed your review or responded to the question.

(1) Instructions:	[0:0]
(2) CMR	[0:0]
(3) DARHT	[0:0]
(4) EWMO (RANT, WCRRF)	[0:0]
(5) LANSCE	[0:0]
(6) RPT-PT	[0:0]

Section: 1.0 - 2.0 Purpose; Authority and Applicability

1.0 PURPOSE

This document establishes the process for identifying, controlling, reporting, evaluating, and dispositioning nonconforming items to prevent their inadvertent installation, use, or shipment.

Add Comment

2.0 AUTHORITY AND APPLICABILITY

2.1 Authority

This document is issued under the authority of the Laboratory Director to direct the management and operation of the Laboratory, as delegated to the Associate Laboratory Director for Environment, Safety, Health, Quality, Safeguards, and Security (ALDESHQSS) as provided for in the Prime Contract . This document is derived from the Laboratory Governing Policies , particularly the section on management systems, and SD330 , *Los Alamos National Laboratory Quality Assurance Program*.

- Issuing Authority (IA): Associate Laboratory Director for Environment, Safety, Health, Quality, Safeguards, and Security (ALDESHQSS)

- Responsible Manager (RM): Institutional Quality and Performance Assurance – Division Leader (IQPA-DL)

- Responsible Office (RO): IQPA Institutional Quality (IQPA-IQ) Group

Add Comment

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Add Comments

When you click on **Add Comment** a window will open for your comment.

Select comment type—Major or Minor

When you have finished, **Save Comment**

This window can be moved by dragging on this header. If the window disappears, simply resize your browser window and it will pop back in view.

| Save Comment | Comment Type: | Major ▼ | Session Timeout in: | 24m 15s | Cancel |

Select a type
Major
Minor

What is the issue? (Required)

B *I* U S ☰ ☷ ↶ ↷ Paragraph ▾ ⬚ ✗ ABC✓

Major comments address issues serious enough to preclude or significantly hamper accomplishing the program mission.

Minor comments are editorial

You must **Submit** your review, even if you have no comments. OR **Submit** your response to a question.

Submit

Please submit your package when you have finished. You can resubmit to add/change comments or change the response to a question before your deadline.

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USQ/USI review asks for your response to a question.

Section List

Your comments are due to RevCom-Support by 07/13/2020.

Submit

Click the "Submit" button when you have completed your review or responded to the question.

(1) Instructions: [0:0]

(2) CMR [0:0]

(3) DARHT [0:0]

(4) EWMO (RANT, WCRRF) [0:0]

| Active Calendar | Active List | Pending | Final | | Search |

| **Document** | Tue 30 | Wed 1 | Thu 2 | Fri 3 | Sat 4 | Sun 5 | Mon 6 |

P101-26 (Rev 5), Welding, Cutting, and Other Spark- or Flame-Producing Operations

Subject Areas for this Activity: None selected.

★ USQ/USI Review...

0 0
Due: 07/13/20

Comment Disposition & History | References | Discussion

From the Section List at left, choose the facility or facilities that you represent.
- Select **Answer Question** and choose the answer that indicates the status of the USQ.
- Select **Save Answer**

Is the USQ/USI evaluation completed? **Answer Question**

Question: Is the USQ/USI evaluation completed?
○ No, not applicable. (Explain below.)
◉ Yes, the USQ Evaluation did not result in a positive USQD. (Provide Evaluation Number below.)
○ Yes, the result was a positive USQD, and DOE approval will be required. (Provide Evaluation Number below.)
○ No, the USQ Evaluation was not completed and an exception or variance will be required. (Explain below.)
Notes:

Add additional information here

Save Answer   Cancel

Submit

Click the "Submit" button when you have completed your review or responded to the question.

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Comment Disposition

Your comment may be included as representative of the organization or not included because it repeats a comment from another person, is not representative of the organization, etc.

After your PPOC has submitted his/her comment package, you can find the disposition of your comments and when it becomes available, the author's response.

Reports ▾

Quick

Custom

Comment Disposition
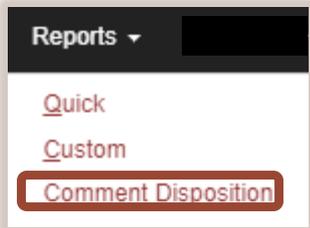
Author Response: Sent by Benito Salazar on 06/16/2020 12:46:38
Accept

⬆ Included. Package Sent 06/11/2020 by Diane Daughton from Weapons

Minor Comment by krista@lanl.gov (Reviewer) on 06/05/2020 16:27:56   2-1-5
In some cases in the document, Issues Management Tool is spelled out, sometimes it is IM Tool, and sometimes it is IMT. Be consistent in referencing this.

Author Response: Sent by Benito Salazar on 06/17/2020 11:36:26
Reject not a comment or specific recommendation.

⬆ Included. Package Sent 06/11/2020 by Diane Daughton from Weapons

Major Comment by krista@lanl.gov (Reviewer) on 06/05/2020 16:45:19   2-5-6
Issue:
Proposed new wording:
The current P322-4 definition of "issue" is "A failure to meet a documented requirement that results in a risk to performance." This revision modifies it to "a failure to meet a documented requirement and/or a condition that negatively impacts performance." By inserting the "or a condition that negatively impacts performance," this revision greatly increases the number of items that could be considered an issue.

Author Response: Sent by Benito Salazar on 06/17/2020 12:22:46
Accept with modifications

⬆ Included. Package Sent 06/11/2020 by Diane Daughton from Weapons

Minor Comment by lila@lanl.gov (Reviewer) on 06/08/2020 15:13:04   2-16-3
Where is the full description of JON? It is mentioned but there is no reference that I can see for what it actually is.

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USQ/USI Results

You can find answers to a USQ/USI question through the Reports menu

Reports ▾   Settings ▾

Quick
Custom
Comment Disposition

- Choose Quick

Quick Report

Click the ℹ️ for explanation.
Choose a pre-formatted report

ℹ️ My organization comments

ℹ️ All comments

ℹ️ Comment Disposition

ℹ️ Answers table *Beta*

ℹ️ Questions/Answers Graphics *Beta*

ℹ️ Answers-Summary

ℹ️ Answers-Details Classic

ℹ️ Answers-Details Table

- Answers table shows submissions for organizations

CMR

Is the USQ/USI evaluation completed?	No, not applicable. (Explain below.)	Yes, the USQ Evaluation did not result in a positive USQD. (Provide Evaluation Number below.)	Yes, the result was a positive USQD, and DOE approval will be required. (Provide Evaluation Number below.)	No, the USQ Evaluation was not completed and an exception or variance will be required. (Explain below.)	Notes
USQ/USI Review, Kathleen Maestas		✔			COMPLETED BY: melissah@lanl.gov CMR-20-0680-S
RevCom-Support, Doxcelerate Support	No response				

DARHT

Is the USQ/USI evaluation completed?	No, not applicable. (Explain below.)	Yes, the USQ Evaluation did not result in a positive USQD. (Provide Evaluation Number below.)	Yes, the result was a positive USQD, and DOE approval will be required. (Provide Evaluation Number below.)	No, the USQ Evaluation was not completed and an exception or variance will be required. (Explain below.)	Notes
USQ/USI Review, Kathleen Maestas	✔				COMPLETED BY: fyffe@lanl.gov The document was reviewed by Lawrence Garcia and determined to be N/A for the USI process. Per his e-mail on 5/21, "The changes to the subject procedure does not adversely affect the DARHT Safety Basis." -Lyndsey Fyffe, 5/21/20
RevCom-Support, Doxcelerate Support	No response				

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Questions

Questions?

Need assistance?

Need training?

support@doxcelerate.com

505-663-1302